



Application For Employment

Social Security Number: _____

“Partnerships In Personnel”

“Your 1st Selection In Personnel Placement”

Please Mark Office Location Applying For:

- Odessa, TX Oklahoma City, OK
- Midland, TX Ardmore, OK

staffitusa.com | facebook.com/1ststaffing | twitter.com/1ststaffing

Name (First / MI / Last): _____

Any Nick Name That You Use: _____ Gender: Male Female

Address: _____

Address: _____

City, State, Zip: _____

Phone: () _____ - _____ Cell Phone: () _____ - _____ Other Phone: () _____ - _____

E-Mail Address: _____ @ _____ . _____

Emergency Contact Name: _____ Phone: () _____ - _____

Have You Ever Been Convicted of A Felony: YES NO

Answering YES Does NOT Disqualify You For Employment With 1st Staffing Group USA.

Is There Anything Else We Should Know About You?: YES NO _____

How Did You Hear of 1st Staffing?: _____

Position(s) Applying For: _____

Areas or Cities You Are Available To Work In: _____

Do You Have Your OWN Transportation?: YES NO Type of Transportation: _____

Date Available To Begin Work: ____/____/____ Minimum Hourly Pay You Will Accept: \$_____

I Am Available To Work: (Please Check All That Apply)

- The Same Day You Call Me To Work.
- On A Long-Term Assignment.
- On A Part-Time Assignment.
- On A Full-Time Assignment.
- On A Temp-To-Hire Assignment.
- On A Permanent Placement Assignment.

Days Available:

- MON
- TUE
- WED
- THU
- FRI
- SAT
- SUN

Shifts Available:

- 1ST
- 2ND
- 3RD

Preferred Shift:

- 1ST
- 2ND
- 3RD

Available From: ____:____ AM PM

Available To: ____:____ AM PM

I Certify That All Information On This Application is True and Correct To The Best of my Knowledge:

Signature: _____

Date: ____/____/____

EMPLOYMENT HISTORY

Please Complete The Following Information About Your Last 4 Employers:

From: ___/___/___ To: ___/___/___

Company Name: _____

Phone Number: () _____-

Address: _____

Supervisor Name: _____

Hourly Pay: _____

Position: _____

Reason for Leaving: _____

From: ___/___/___ To: ___/___/___

Company Name: _____

Phone Number: () _____-

Address: _____

Supervisor Name: _____

Hourly Pay: _____

Position: _____

Reason for Leaving: _____

From: ___/___/___ To: ___/___/___

Company Name: _____

Phone Number: () _____-

Address: _____

Supervisor Name: _____

Hourly Pay: _____

Position: _____

Reason for Leaving: _____

From: ___/___/___ To: ___/___/___

Company Name: _____

Phone Number: () _____-

Address: _____

Supervisor Name: _____

Hourly Pay: _____

Position: _____

Reason for Leaving: _____

PREVIOUS TEMPORARY ASSIGNMENTS

Agency Name	Customer Placed At:	Type of Work:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EDUCATION

Type of Education:	School Name:	Course of Study:	Diploma/Certificate:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INDUSTRIAL SKILLS

SKILLED / GENERAL LABOR

- Carpenter
- Electrician
- Plumber
- HVAC
- Welder
- Machinist
- Demolition
- Supervisor
- Mechanic
- Construction
- Painter
- Flagger
- Mover
- Laundry
- Road Crew
- Digger / Raker
- General Labor
- Millwright
- Concrete

FACTORY

- Mech. Assembler
- Elec. Assembler
- PC Board Assembler
- Solderer
- Inspector
- Picker / Packer
- Quality Control
- Machine Operator
- Production Line
- Production Cell

MAINTENANCE

- Building Repair
- Machinery Repair
- Floor Care
- Landscape
- Lawncare
- Hotel Cleaning
- Janitorial

SUPPLIES AVAILABLE

- Hard Hat
- Tools
- Safety Glasses
- Steel Toe Boots
- Fluorescent Vest
- Gloves

WAREHOUSE

- Computer Skills
- Receiving
- Shipping
- Load / Unload
- Hand Jack
- Forklift
 - Stand Up
 - Sit Down
 - Cherry Picker
- Inventory
- Order Selector

EQUIPMENT

- Backhoe
- Bulldozer
- Outside Forklift
- Crane
- Drill
- Saw
- Nail Gun
- Jack Hammer

DRIVER

- License
- No.: _____
- CDL - A
- CDL - B
- CDL - C
- Tractor Trailer
- Delivery Truck
- Delivery Van
- Automatic Trans.
- Manual Trans.

ADDITIONAL SKILLS

- Oilfield
 - Pipe Inspect.
 - Drilling Rig
 - Roustabout
- Dispatcher
- Sandblasting
- Security
- Roofing
- H²S Certification
- Smoker
- Bilingual

Other Skills / Supplies: _____

CLERICAL SKILLS

ADMIN ASST

RECEPTIONIST

EQUIPMENT

BOOKKEEPING

General

In Lines _____

Typewriter

Full Charge

Medical

In Ext. _____

Copier

Assistant

Legal

Switchboard

Fax Machine

Accts Payable

Marketing

Headphone

Postage Meter

Accts Receivable

Manufacturing

Calculator

Collections

Financial

ADDITIONAL SKILLS

Projector

Reconciliation

Computer

Payroll

OFFICE

Smoker

E-mail

Tax Preparation

Customer Service

Bilingual

Internet

Software Accounting

Telemarketing - IN

Male

Scanner

Manual Accounting

Telemarketing - OUT

Female

PDA

Budget Analysis

Filing

MICROSOFT OFFICE PRODUCTS

Auditing

Mail Room

Word

Access

Invoicing

Excel

Outlook

Quickbooks

Publisher

Outlook Express

Peachtree

Front Page

Power Point

Other Skills / Equipment / Software: _____

SKILLED LABOR**JOURNEYMAN**

- Electrical
- HVAC
- Plumbing

CREW LEADERS

- Sales
- Management
- Supervisor
- Production
- Warehouse

MACHINE OPERATOR

- Prod Mach Oper
- CNC Machinist
- Lathe Machinist

OILFIELD

- Pipe Inspection
- Drilling Rig
- Roustabout
- Dispatcher
- Sandblasting
- Security
- Roofing
- H²S Certification
- Swamper

WELDING

- MIG
- TIG
- Stick

MECHANIC

- Gas
- Diesel
- Other

PROFESSIONAL SKILLS

- Engineering Mngt.
- Para-Legal
- Maintenance Mngt.
- Production Mngt.
- Buyer-MRP Exper.
- Material Mngt.
- Qlty Assurance Mngt.
- Acct / Controller
- Inventory Control
- Production Super.
- Personnel Mngt.
- Buyer
- CMM
- Day Care

MEDICAL SKILLS

- RN
- Med. Receptionist
- Nurse Practitioner
- Pharmacist
- R.R.T.
- Phlebotomist
- LPN / LVN
- Transcriptionist
- C.R.T.T.
- Medical Office
- Nuclear Medicine
- HHA
- X-Ray Tech
- Gen. Hospital
- Ultra Sound Tech
- CMA / CNA
- Medical Tech
- Transport

FOOD SERVICE / HOUSEKEEPING**HOSPITAL**

- Dishwashing
- Cook / Chef
- Cafeteria
- Dietary
- Room Service
- Food Prep.
- Management
- Housekeeping

HOTEL

- Dishwashing
- Cook / Chef
- Cafeteria
- Dietary
- Room Service
- Food Prep.
- Management
- Housekeeping

OTHER

- Public School
- Private School
- College
- Restaurant
- Fast Food
- Host / Hostess
- Waiter / Waitress
- Banquet